

## LICENSING COMMITTEE

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MEETING TO BE HELD IN CIVIC HALL, LEEDS ON  
TUESDAY, 17TH NOVEMBER, 2015 AT 10.00 AM

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### MEMBERSHIP

#### Councillors

|             |                                |
|-------------|--------------------------------|
| N Buckley   | Alwoodley;                     |
| R Downes    | Otley and Yeadon;              |
| J Dunn      | Ardsley and Robin Hood;        |
| B Gettings  | Morley North;                  |
| M Harland   | Kippax and Methley;            |
| G Hussain   | Roundhay;                      |
| G Hyde      | Killingbeck and Seacroft;      |
| A Khan      | Burmantofts and Richmond Hill; |
| B Selby     | Killingbeck and Seacroft;      |
| C Townsley  | Horsforth;                     |
| G Wilkinson | Wetherby;                      |
| B Flynn     | Adel and Wharfedale;           |
| M Ingham    | Burmantofts and Richmond Hill; |
| S McKenna   | Garforth and Swillington;      |
| A Ogilvie   | Beeston and Holbeck;           |

(Prior to the commencement of the Licensing Committee there will be a training event for all Committee Members taking place at 9.30am)

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**Agenda compiled by:**  
**Tel No:**  
**Governance Services**  
**Civic Hall**  
**LEEDS LS1 1UR**

**John Grieve**  
**224 3836**

# A G E N D A

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|---------|--------------------------|---------------|--|---------|
| 1       |                          |               | <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>   |         |
| 2       |                          |               | <p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p> |         |

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| 3       |                          |               | <p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>  |         |
| 4       |                          |               | <p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13 -16 of the Members' Code of Conduct.</p> |         |
| 5       |                          |               | <p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>   |         |
| 6       |                          |               | <p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To approve the minutes of the previous meeting held on 8<sup>th</sup> September 2015.</p> <p>(Report attached)</p>   | 1 - 4   |
| 7       |                          |               | <p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p>To consider any matters arising from minutes (If any)</p>   |         |

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| 8       |                          |               | <p data-bbox="675 181 1401 286"><b>DE-REGULATION ACT 2015 AND DELEGATION OF ENFORCEMENT POWERS ACROSS AUTHORITIES.</b></p> <p data-bbox="675 367 1406 618">To consider a report by the Head of Elections, Licensing and Registration and the City Solicitor which draws to Members attention the effect of the introduction of the Deregulation Act 2015 and in particular concerns about the ability from 1 October 2015 for private hire operators to sub-contract to firms outside of the Leeds district.</p> <p data-bbox="675 663 1401 875">The report highlights some of the potential consequences and seeks approval for the Licensing Committee to recommend to full Council, delegation of enforcement functions across West Yorkshire authorities to help to minimise concerns across the region.</p> <p data-bbox="675 954 927 987">(Report attached)</p> | 5 - 12  |
| 9       |                          |               | <p data-bbox="675 1059 1374 1200"><b>SAFEGUARDING IN TAXI &amp; PRIVATE HIRE LICENSING - 12 MONTH REVIEW OF PROGRESS (DRAFT REPORT TO EXECUTIVE BOARD)</b></p> <p data-bbox="675 1245 1398 1570">To consider a report by the Head of Elections, Licensing and Registration / Assistant Chief Executive (Citizens and Communities) which informs the Licensing Committee that a report around safeguarding issues and Taxi &amp; Private Hire Licensing will be considered by Executive Board on 16<sup>th</sup> December 2015. Members are afforded the opportunity to consider and contribute to the draft report.</p> <p data-bbox="675 1603 927 1637">(Report attached)</p>  | 13 - 62 |

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| 10      |                          |               | <p><b>POLICY CHANGE PROPOSALS - 'FIT AND PROPER' PERSON ASSESSMENT</b></p> <p>To consider a report by the Head of Elections, Licensing and Registration which identifies a potential weakness in the application process in respect of the applicant's personal information being available to Officers when making a 'fit and proper' person assessment, particularly in respect of non UK citizens.</p> <p>The report sets out a new policy and procedure to be followed by Officers in carrying delegated decisions on personal licence applications.</p> <p>(Report attached)</p> | 63 - 100  |
| 11      |                          |               | <p><b>LICENSING COMMITTEE WORK PROGRAMME</b></p> <p>To note the contents of the Licensing Committee Work Programme for 2015/16</p> <p>(Copy attached)</p>   | 101 - 106 |
| 12      |                          |               | <p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note that the next meeting will take place on Tuesday 15<sup>th</sup> December 2015 at 10.00am in the Civic Hall, Leeds.</p>  |           |
| 13      | Harewood; Wetherby       | 10.4(3, 7)    | <p><b>LEEDS FESTIVAL 2015 - MEMBERS DEBRIEF</b></p> <p>To consider a report by the Head of Elections, Licensing and Registration which provides a de-brief of the Leeds Festival held between the 27<sup>th</sup> and 30<sup>th</sup> August 2015.</p> <p>(Report attached)</p>   | 107 - 118 |

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| 14      | City and Hunslet         | 10.4(3)       | <p><b>GAMBLING ACT 2005 - LICENSING OF THE LARGE CASINO - SCHEDULE 9 AGREEMENT - ANNUAL UPDATE</b></p> <p>To receive a presentation from Global Gaming Ventures Limited (GGV) which provides an update on the build and fit –out of the casino and on the delivery of benefits to date.</p> <p>(Report attached)</p> <p><b>THIRD PARTY RECORDING</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete</p> | 119 - 134 |